Championing Spina Bifida
& Hydrocephalus Communities

MINUTES OF THE 2025 ANNUAL GENERAL MEETING

Saturday, September 20, 2025 | 9:30 am EST
Via Zoom

ATTENDEES:

Emily Anderson, Adriana Cinapri, Michele Corbett, Mary Dufton, Amy Huang, Danny Lamb, Maureen McIntyre, Madelyn Milloy, Nicole Neeson, B. Nour, Alexandra Rego, Jackson Selkirk, Tammy Selkirk, Jeff Shannon, Monica Sneath, Emma St. Aubin.

BOARD OF DIRECTORS:

Amy St. Aubin, Chair; Kristine Dorward, 1st Vice Chair; Laura Gatensby, Secretary; Natalie Clydesdale, Director at Large; Ryan McGrade, Director at Large; Sam Sinjari, Director at Large; Nikki Stone, Director at Large; Dr. Jay Riva-Cambrin, Director/Chair, Medical Advisory Board.

STAFF:

Shauna Beaudoin, Director of Information & Services; Tanja Bessey, Community Engagement Coordinator.

GUESTS:

Amanda Amesse, Board Nominee; Hilary Brown, Speaker; Morgan Cathcart, Speaker; Eileen Gittens, Board Nominee; Nicolette Leonardis, Board Nominee; Monica Sneath, Speaker; Janitha Shanmugarajan, Board Nominee.

REGRETS:

Stephen Rex, 2nd Vice Chair, Dr. Scott Barton, Director at Large; Dr. Mark Hamilton, Director at Large.

1. Welcome and Call to Order

Ms. Amy St. Aubin, Chair, Hydrocephalus Canada Board of Directors, called the meeting to order at 10:01 A.M., thanking everyone for taking the time to join the meeting. She noted this meeting is being held on World Hydrocephalus Day, a global initiative to raise awareness of hydrocephalus. She invited everyone to visit the website at WorldHydrocephalusDay.org.

Ms. St. Aubin began the meeting with a land acknowledgement, followed by some Zoom housekeeping items. Ms. St. Aubin introduced the dedicated individuals who serve on the Board of Directors. She thanked them for their contributions over the past year, making an impact on driving Hydrocephalus Canada's purpose forward.

Ms. St. Aubin acknowledged the members of the Medical Advisory Board (MAB), a group of dedicated physicians who give their time, expertise and insight to support the association.

Ms. St. Aubin recognized the incredible staff who are the heartbeat of the organization. Their dedication, creativity and tireless commitment both behind the scenes and on the front lines make everything Hydrocephalus Canada does possible.

2. Approval of Agenda

The Chair asked if there were any additions or deletions to the agenda. There being none, she called for a motion to approve the agenda as presented.

MOTION: That the agenda be accepted as presented.
Moved by: Ms. Laura Gatensby
Seconded by: Ms. Nicolette Leonardis
MOTION CARRIED

3. Approval of the Minutes of the 2024 Annual General Meeting

Ms. St. Aubin asked if there were any errors or omissions to the Minutes of the 2024 Annual General Meeting. There were none.

MOTION: That the Minutes of the 2024 Annual General Meeting be accepted as presented.
Moved by: Ms. Natalie Clydesdale
Seconded by: Mr. Jack Selkirk
MOTION CARRIED

4. Presentation of Audited Financial Statements

Mr. Ryan McGrade presented the audited financial statements on behalf of Ms. Heather Cheeseman, Treasurer, who was unable to attend the meeting. Mr. McGrade provided a summary of the financial statements for the year ended February 28, 2025. He advised the statements show Hydrocephalus Canada continues to be in strong financial position.

As in previous years, the organization received an unqualified positive opinion from the auditor stating the financial statements present fairly in all material respects. The statements showed a modest increase in total assets over the year. The organization's liquidity position remains strong with Hydrocephalus Canada holding a significant amount in unrestricted funds.

Mr. McGrade advised the Board of Directors approved the audited financial statements. There being no questions, he asked for a motion to accept the statements into the meeting of the minutes.

MOTION: That the Audited Financial Statements for the year ending February 28, 2025 be accepted into the minutes of the meeting.
Moved by: Ms. Natalie Clydesdale
Seconded by: Ms. Laura Gatensby
MOTION CARRIED

5. Appointment of the Auditor

Mr. McGrade requested that the firm of CS Chartered Accountants LLP be appointed as auditors for Hydrocephalus Canada for the year 2025/2026.

MOTION: That the firm of CS Chartered Accountants LLP be appointed as auditors for the association for the current fiscal period 2025/2026 at a remuneration to be determined by the Board of Directors.
Moved by: Mr. Jackson Selkirk
Seconded by: Ms. Natalie Clydesdale
MOTION CARRIED

6. Election to the Board of Directors

Ms. St. Aubin presented the list of Directors who are in the middle of a two-year term as of September 2024 which will end September 2026:

Laura Gatensby	Ryan McGrade	Amy St. Aubin
Sam Sinjari	Dr. Scott Barton	Dr. Jay Riva-Cambrin
Natalie Clydesdale		

The following Directors have completed their two-year term and are applying for an additional two-year term which will end in September 2027:

Dr. Mark Hamilton   Stephen Rex

The following Directors are retiring from the Board:

Gillian Akai	Heather Cheeseman	Dr. Abhaya Kulkarni
Kristine Dorward		

On behalf of the Board of Directors and Hydrocephalus Canada, Ms. St. Aubin extended sincere thanks and appreciation for their dedicated support and valuable contributions.

The following Directors resigned from the Board during their 2025 term:

Paul Egli   Nicolina (Nikki) Stone

Ms. St. Aubin extended the thanks and appreciation of the Board to them for their dedication.

Ms. St. Aubin advised there were four nominees to the Board of Directors and provided a brief biography of each:

Nicolette "Nikki: Leonardis   Eileen Gittens   Amanda Amesse
Janitha Shanmugarajan

The Chair asked for a motion to approve the slate of nominees to the Board of Directors as presented.

MOTION: That the slate of nominees to the Board of Directors be accepted as presented.
Moved by: Ms. Laura Gatensby
Seconded by: Ms. Natalie Clydesdale
MOTION CARRIED

7. New Business

There was no new business.

8. Adjournment

There being no further business, the Chair asked for a motion to adjourned the meeting.

MOTION: That the meeting adjourn.
Moved by: Ms. Natalie Cheeseman
Seconded by: Mr. Jack Selkirk
MOTION CARRIED

Ms. St. Aubin advised the meeting was adjourned at 10:21 A.M.