



MINUTES OF THE 2021 ANNUAL GENERAL MEETING

Saturday, September 17, 2022 | 9:30 am EST

Via Zoom

ATTENDEES:

Michael Anderson, Uthman Anjorin, Diallo Barrow, Koreen Bennett, Harriett Bosefski, Shane Bouzanne, Adriana Cinapri, Ann Davidson, Antonia De Pinto, Rubin Dubiansky, Mary Dufton, Judy Feeley, Nora Fitzpatrick O'Connell, Michelle G, Derryn Gill, Paul Hammond, Philip Hébert, Penny Hiltz, Stefanie Ince, Sebhat Iyassu, Nicole Jaouich, Anne Karapetsas, Bernard (Mel) Katz, Beverly Kowbel, Mike Laitman, Sheila Laitman, Danny Lamb, Soomin Lee, Phyllis Mcconnachie, Julio Mcdonald, Ashley McKellar, Patricia Melvin, Alexis Needs, Anne O'Connell, Dave Pantano, Ashley Pettifer, Iayana Rael, Melody Rose, Duncan Salloway, Barb Saunders, Jennifer Skalenda, Romeila Son, Susan Speirs, Amy St. Aubin, Emma St. Aubin, Melissa Thorne, Anriette van Heerden, Maureen Vanderhoek, Ariel Vered, Susan Watson, Paul Zawarynski

BOARD OF DIRECTORS:

Gillian Akai, Chair; Kristine Dorward, 1st Vice Chair; Stephen Rex, 2nd Vice Chair; Paul Egli, Treasurer; Justin Parappally, Secretary; Claudio Cinapri, Past Chair; Dr. Mark Hamilton; Laura Gatensby; Dr. Abhaya Kulkarni, Chair, MAB; Joshua Matthewman.

STAFF:

Shauna Beaudoin, Director of Information & Services; Steve Kean.

REGRETS:

Scott Barton, Board of Directors; Heather Cheeseman, Board of Directors; Eric Smith, Board of Directors; Nikki Stone, Board of Directors.

1. Welcome and Call to Order

Ms. Gillian Akai, Chair, Hydrocephalus Canada Board of Directors, called the meeting to order at 9:32 A.M., welcoming everyone to the Hydrocephalus Canada Annual General Meeting.

Ms. Akai welcomed the volunteers and thanked them for all their hard work during the year. She was happy to share time with them today and share some of the exciting developments at the organization in terms of strategy and work planned for the coming year.

Ms. Akai took a moment to acknowledge, on behalf of the HC Board and members, that every place in Canada from east to west and north to south has an indigenous history, so she began the meeting by acknowledging no matter where you are logging in from in Canada, the meeting is on indigenous First Nation and Metis lands and as settlers, we are grateful for the opportunity to meet.

The HC Board thanked all the generations of indigenous people who have taken care of this land and still care for it today. The Board encouraged everyone to recognize the contributions and importance of indigenous peoples, acknowledge the harm caused to these communities and people and be committed to improving relationships in the spirit of reconciliation and appreciation.

HC also recognizes and deeply appreciates their historic connections to this place, the contributions they have made, both in shaping and strengthening this community, our provinces and country as a whole. HC is grateful to have the opportunity to work on this land, and by doing so, gives respect to the first inhabitants.

Ms. Akai reviewed some of the Zoom housekeeping items. She noted that Zoom's polling function would be used to record the votes for each motion. If you would like to move or second a motion, please use the chat feature. When you see a poll come up, please click the bubble beside the statement you agree with.

Ms. Akai welcomed the Board of Directors in attendance and thanked them for their amazing work throughout the year. She noted they are a very dedicated and engaged Board and HC is very fortunate to have them. In addition, Ms. Akai thanked the members of the Medical Advisory Board for all their assistance, contributions and guidance.

Ms. Akai introduced the staff and thanked them for being engaged for HC's constituents every day.

Ms. Akai assumed the Chair of the meeting.

2. Approval of Agenda

The Chair asked if there were any additions or deletions to the agenda. There being none, she called for a motion to approve the agenda as presented.

MOTION: That the agenda be accepted as presented.
Moved by: Mr. Laura Gatensby
Seconded by: Mr. Justin Parappally
MOTION CARRIED

3. Presentation of Audited Financial Statements

Mr. Paul Egli, Treasurer, provided a summary of the financial statements for the year ended February 28, 2022. The condensed financial statements had been made available to all registered participants by email prior to the meeting. He noted that the year had Hydrocephalus Canada been positive financial results, despite the Covid environment.

Mr. Egli advised the complete financial statements were available for download from the Hydrocephalus Canada website. This year, the association received a positive endorsement from the auditor that the financial statements fairly represent the financial position and performance of the association for the period March 1, 2021 to February 28, 2022.

Mr. Egli reported that in the past, many charities received qualified auditor's opinion as it is hard to verify third party events. This year, the auditor's have given an unqualified opinion, which is an important designation for an organization to have.

Mr. Egli advised that the association had an increase of \$100,000 in net assets over the fiscal period. Because of this increase in assets, additional funds have been placed in reserve and/or investment accounts. Mr. Egli noted that the revenues exceeded expenses by \$98,000. There are a number of factors to this, one of which was a very generous bequest. Also, in 2021, HC received subsidies from the federal government for staff wages and rent. Lastly, the bingo and break open Nevada tickets continue to provide substantial income for the association.

Mr. Egli discussed the outlook for the current year. Up to July 31, the association had a small surplus of revenue over expenses. He believed this is more in balance and does not expect to see as large a surplus as in prior years. Mr. Egli noted that HC is benefitting from the current high interest rates earned on the reserve funds.

Mr. Egli noted the financial statements have already been approved by the Board of Directors. He provided the following motion for the attendees to accept the statements into the meeting minutes.

MOTION: That the Audited Financial Statements for the year ending February 28, 2022 be accepted into the minutes of the meeting.
Moved by: Mr. Paul Egli
Seconded by: Ms. Laura Gatensby
MOTION CARRIED

4. Appointment of the Auditor

Mr. Elgi stated the association has been affiliated with the audit firm of Cholkan & Steptczuk for many years. He believes they are very competent and careful. He added that a continued relationship with them would be beneficial for the association. Mr. Egli presented a motion to approve the appointment of the auditor for the following year.

MOTION: That the firm of Cholkan & Steptczuk be appointed as auditors for the association for the current fiscal period 2022/2023 at a remuneration to be determined by the Board of Directors.

Moved by: Mr. Paul Egli

Seconded by: Mr. Mel Katz

MOTION CARRIED

5. Approval of 2021 AGM Minutes

The Chair asked if there were any errors or omissions to the minutes of the 2021 Annual General Meeting. There being none, the Chair asked for a motion to approve the minutes as presented.

MOTION: That the Minutes of the 2021 Annual General Meeting be accepted as presented.

Moved by: Ms. Laura Gatensby

Seconded by: Mr. Justin Parappally

MOTION CARRIED

6. 2020 Slate of Directors Nomination

Ms. Akai presented the list of Directors who had completed their two-year term as of September 2022 and were applying to serve another two-year term on the Board, ending September 2024:

Justin Parappally, Eric Smith, Gillian Akai, Dr. Abhaya Kulkarni, Dr. Scott Barton, Laura Gatensby, Joshua Matthewman

The following Directors are in the middle of a two-year term, which will end in September 2023:

Claudio Cinapri, Paul Egli, Dr. Mark Hamilton, Kristine Dorward, Nikki Stone, Heather Cheeseman and Steven Rex

The Chair asked for a motion to approve the slate of nominees to the Board of Directors as presented.

MOTION: That the slate of nominees to the Board of Directors be accepted as presented.

Moved by: Mr. Justin Parappally

Seconded by: Mr. Stephen Rex

MOTION CARRIED

7. Next Annual General Meeting

The next meeting date will be determined at a later time.

8. Adjournment

There being no further business, the Chair asked for a motion to adjourn the meeting.

MOTION: That the meeting adjourn.
Moved by: Mr. Justin Parappally
Seconded by: Ms. Laura Gatensby
MOTION CARRIED

The meeting adjourned at 9:54 A.M.